

## Privacy statement

With this privacy statement we inform you about our procedure concerning privacy and personal data. We do this according to the European GDPR regulation.

This privacy statement applies if you are involved with our services and products and job application processes.

Van Stenis Group uses this privacy statement for Van Stenis Group, Luitec BV, Sellon BV and Startflow BV.

## What is saved?

If you share personal data with us via the contact form of the website, your contact data will be saved.

As a business relation (prospect, customer or supplier) your company and contact data are saved in our administration after mutual contact without further request for permission.

For mailings or publications on behalf of Van Stenis Group, Sellon BV, Luitec BV and Startflow BV, for marketing purposes in particular, your permission will be requested in advance and will be saved.

We also keep the CV of job applicants for a limited time.

## Statement

It is important to handle your personal data properly. Your personal information is therefore carefully processed and adequately secured by us.

We can use your personal data for the following purposes:

- providing our services,
- invoicing our services,
- handling of quotations,
- to contact people for making an appointment or giving feedback,
- to analyse website traffic.

We can use received information from job applicants:

- for evaluating the candidate profile for a job position.

We will never ask for more information than necessary and we will never pass on your data to third parties without your permission.

## Which personal data?

We register the following personal data of our prospects and business relations:

- name and surname contact person,
- job title,
- business telephone number,
- business email address,
- your company name.

## Security

We take security measures to limit abuse or unauthorized access to personal data.

Such as:

- We have an ISO 27001 certified IT provider.
- We have data processing agreements with our processors if required.
- Our employees threats personal data respectfully.

When a data leak occurs, we will report this to the Dutch Data Protection Authority (AP) and the persons whose data has been leaked.

## Retention period

The personal data of our prospects and business relations mentioned above are saved for as long as we consider necessary for our business activities. The data will be erased if we no longer consider it necessary to process your personal data or if we receive a (legally valid) request for removal of your data, unless there is a legal obligation that requires longer storage.

Personal data of job applicants will be deleted 4 weeks after the vacancy has been filled, unless the job applicant give permission to keep its data for a longer period.

## Cookies

Cookies are small text files that are placed by a website on a PC, tablet or mobile phone. We use cookies and similar techniques to make the use of our websites as easy and personal as possible. We also want to place these cookies to ensure that you see relevant advertisements from us on other websites and that you can share our content via social media. Functional, analytical and advertising cookies are used on the websites.

### Functional cookies

Functional cookies ensure that the site works properly.

### Analytical cookies

We also use analytical cookies. We do this to investigate the use of our websites. In this way a permanent cookie is placed on your computer or mobile device. As a result, we gain insight into how and how often our websites are used and, based on that data, we can make adjustments to the websites if necessary. In this way we ensure that the websites work optimally. Via Google Analytics, among others, we can store the following data in cookies:

- IP address;
- technical features such as the browser you use (such as Chrome, Safari, Internet Explorer or Firefox) and the resolution of your computer screen;
- from which page you came to the website;
- when and for how long you visit or use the website;
- whether you use the functionalities of a website;
- which pages you visit on the website.

_ga	Used to distinguish between users.
_pk_id	Used to distinguish between users.

_pk_ses	Used to distinguish between users.
_dc_gtm	Used to distinguish between users.
_gat	Used to distinguish between users.
_gid	Used to distinguish between users.

### Advertising cookies

Van Stenis Group, Luitec BV, Sellon BV and Startflow BV use re-targeting / re-marketing technologies on their websites. The purpose of these technologies is to provide visitors with interesting and specific information. To realize this, advertising cookies are placed on your device via the website that enable you to track your surfing behavior on the websites and to build a profile of your surfing behavior. Based on this profile, we can display customized advertisements on third-party websites. Third parties that place the cookies can follow your internet behavior on the basis of these cookies. More information about the third parties and the use of your cookie information:

#### DoubleClick (Google)

- Measures the effectiveness of an advertisement and checks whether the used browser accepts the cookies.
- General information: <http://www.google.com/doubleclick/index.html>
- Options: <https://policies.google.com/technologies/ads?hl=en>

#### Delete cookies

The easiest way to remove your cookies is via your browser. Below you will find a list of the most used browsers and a link to the instructions so you can delete your cookies of that browser:

- [Google Chrome](#)
- [Mozilla Firefox](#)
- [Internet Explorer](#)
- [Safari \(IOS\)](#)
- [Safari \(macOS\)](#)

### For privacy-related questions, please contact:

Startflow BV	Plaza 22b	4782 SK Moerdijk	+31 (0) 88 – 00 44 600
Sellon BV	Plaza 22b	4782 SK Moerdijk	+31 (0) 88 – 50 12 200
Luitec BV	Albert Einsteinweg 10	2408 AR Alphen a/d Rijn	+31 (0) 88 – 50 12 700

If you have any questions, complaints or other feedback in response to this privacy statement. Please send an e-mail to: [privacy@vanstenisgroup.com](mailto:privacy@vanstenisgroup.com).

You can contact us if you wish to control your personal data in our administration.

### Adjust privacy statement



We maintain the right to make changes to this privacy statement. Please look through this privacy statement regularly, so you will be aware of these changes.

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